



**Facility Reservation Form
Nevada County Television
112 Nevada City Highway
Nevada City, CA 95959**

Name (print) _____ Organization _____

Producer _____ Telephone _____

Project ID _____ Program/Series Title _____

Date Requested ___ / ___ / ___ Start Time: _____ Finish time: _____

I agree not to change or alter any wiring configuration unless authorized and performed by an NCTV staff member. Please do not use old or damaged videotape in NCTV equipment.

	Studio A (Main)		Studio B (Live Link)		NLEdit Bay 7
	NLEdit Bay 1		NLEdit Bay 4		Linear Edit Bay
	NLEdit Bay 2		NLEdit Bay 5		Classroom
	NLEdit Bay 3		NLEdit Bay 6		

Studio A Equipped with:

- AG 456 Cameras (3)
- Bogen Tripods (3)
- Lavalier Mics (3)
- Lightstand/umbrella
- Mackie Sound Mixer
- Videonics Video Mixer
- Videonics Title Maker
- Casio CD Player
- Panasonic S-VHS VCR
- Monitors (3)
- S-VHS Cables (2x100')
- S-VHS Cables (2x75')
- Optimus Headphone

NOTE: By signing this form, I agree to be financially responsible for damage or loss of equipment during the period it is reserved and used. Lost or damaged equipment will be repaired or replaced with identical equipment within thirty days. Failure to comply within this time period will result in suspension from use of all NCTV equipment and facilities until the lost or damaged item has been replaced or repaired. Failure to comply may result in legal action. I will not be responsible for normal wear and tear of equipment. As an NCTV equipment user, I agree not to represent myself as an agent, representative or employee of NCTV.

Signature _____ Today's Date ___ / ___ / ___